



VACANCY ANNOUNCEMENT: RESEARCH MANAGER

The Madras Institute of Development Studies (MIDS), Chennai, is looking to hire a **Research Manager** to manage the **Tamil Nadu Household Panel Survey (2024–25)**. This research project is being implemented in collaboration with the Department of Economics and Statistics, Government of Tamil Nadu. The research manager will have the following main responsibilities:

1. On a general level, the research manager will coordinate and manage the survey. He or she acts as a liaison between the principal investigators (PI) and the rest of the project's members and teams. The research manager will be in charge of directing the data analysis for the baseline data and working with the PIs and project staff. He or she will be in charge of assisting the principal investigators with report preparation and data presentation. He or she will lead the data analysis and thematic report creation in collaboration with the team and PIs.
2. The research manager will coordinate and oversee the day-to-day components of the collection of data for succeeding waves as needed. The research manager will oversee the planning process, revising and updating the management strategy, data collection methods, respondent materials, design specifications, interviewing tools, and training plan. The Research Manager will contribute to the development of data collection instruments, including the conduct, review, and documentation of pretesting and piloting efforts, as well as any subsequent adjustments to instruments and protocols.
3. In cooperation with the Department of Economics and Statistics, district field managers who manage the interviewers, and other field employees, s/he will supervise alongside the field manager during the data collection period. Along with the field manager, he or she is in charge of keeping an eye on the calibre and efficiency of fieldwork operations. Along with the Department of Economics and Statistics, he or she will be in charge of leading training sessions and other capacity-building activities.
4. In collaboration with the field manager, he or she will produce regular updates on field activity for the research team. He or she will oversee the creation of the specifications needed to programme the sample management system and the numerous data-gathering devices. The creation and execution of plans for data collection, quality control, and cost monitoring will be coordinated by the research manager. Along with overseeing all auxiliary data collection efforts, he or she will also lead activities during data collection. The final documentation report for data gathering will be prepared by the research manager.

Qualification: The candidate should have a Ph.D. (preferred) or master's degree in economics, statistics, or development studies. A minimum of two years of experience in managing large quantitative surveys and a large project team is required. Adequate years of experience in managing CAPI-based surveys (computer-assisted personal interviews) and proficiency in data analysis are preferred. Knowledge of STATA, R, Power BI, Tableau, and other data-related software is essential. Good analytical and writing skills are required.

Workstation and duration: The research manager will be based out of Chennai, Tamil Nadu. The appointment will initially be for the year 2024–25, with the possibility of an extension. Salary will be commensurate with qualifications and experience.

Selection process: Shortlisted candidates will be screened further based on the test/personal interview. Please email your CV with a cover letter to Dr. K. Jafar, Co-Principal Investigator, TNHPS, MIDS (recruitments.tnhps@gmail.com). The last date for the submission of a CV along with a cover letter is **May 15, 2024**.

NOTE: Application submissions from candidates who applied in prior recruiting cycles will not be considered. Please do not apply if you are unable to join within the upcoming months.