

Madras Institute of Development Studies, Chennai is looking to hire a **Research Manager** to manage the **Tamil Nadu Household Panel survey (2019-20)**. This Research is being implemented in collaboration with Survey Research Centre (SRC), University of Michigan and Department of Economics and Statistics, Govt. of Tamilnadu. The job description is given below.

Research Manager

The Research Manager will have the following main responsibilities-

1. S/he will provide overall coordination and management of the survey effort. S/he serves as a liaison between the principal investigators and the other members/teams of the project. The Research manager will be responsible for leading the data analysis process of the pre-baseline data in consultation with the PIs and the project staff. S/he will be responsible for helping the PIs in the preparation of reports and the presentation of the data. S/he will work with the project manager at the SRC to develop research material and protocol for data analysis. The Research Manager will coordinate the day-to-day aspects of the preparation for and oversight of the data collection for the baseline survey. The Research Manager leads the planning activities; s/he revises and updates the management plan, data collection protocols, respondent materials, design specifications, interviewing tools and job aids, and the training plan. The Research Manager assists in the development of the data collection instruments, including the conduct, review, and write-up of pretesting and piloting efforts and resulting revisions to instruments and protocols.
2. S/he will provide supervision along with the field manager, in coordination with the Dept of Economics and Statistics, district field managers who oversee the interviewers and other field staff. S/he is responsible for working with the field manager to monitor quality and productivity of fieldwork operations. S/he will be responsible for conducting training and other capacity building exercises with Department of Economics and Statistics. S/he will create regular reports on field activity for the research team in consultation with the field manager. S/he will supervise the development of the specifications for the programming of the various data collection instruments and the sample management system. The Research Manager will coordinate the development and implementation of data collection, quality control, and cost monitoring plans. S/he will also lead activities during data collection, including monitoring of all ancillary data collection activities. The Research Manager writes the final data collection documentation report.

Qualification-

The candidate should have a Ph.D (preferred) or Master's degree in social sciences, preferably in Economics, and/or related disciplines. Minimum two years of experience in managing large quantitative surveys is required. Experience in managing CAPI based surveys (computer assisted personal interview) and proficiency in data analysis is required. Knowledge of STATA, R and other data related software is a must.

Duration- The duration will be initially for one year 2019-20, with the possibility of an extension.

Remuneration- Salary will be commensurate with experience and qualification.

Please send your C.V. with a covering letter to Dr. Kripa Ananthpur, Associate Professor & Research Co-coordinator, MIDS (kripa@mids.ac.in) or Vinod Ramanarayanan, Project Manager, TNHPS (vinod.mids@gmail.com). Last date for submission of CV along with a cover letter is 25th May 2019.